

# RULES AND REGULATIONS FOR THE HALL RENTAL

All parties or groups that have the hall rented will be held responsible for any and all damages done to the restrooms, tables, chairs or any and all parts of the hall.

The hall must be cleaned and any chairs or tables used must be put back to their original place.

Garbage bags must be taken out of the cans and placed beside the garbage cans.

A deposit of \$25.00 must be made prior to the day of the event (this is **non-refundable** if event is cancelled).

Garbage bags and keys for the front door may be picked up at the Borough office at the time of the deposit. The keys must also be brought back to the Borough office either the next day or on Monday if the event is on a Saturday or Sunday. When the key is brought back you will receive \$25.00 back from your deposit.

Noise must be kept to a minimum.

No alcoholic beverages are permitted in the building or on Borough property.

No pets allowed in the building.

The Borough will not be responsible for any accidents due to negligent conduct.

## MAXIMUM HALL OCCUPANCY = 30

**Any violation of the above will subject the user to forfeiture of their deposit money and disallow further usage of the hall in the future.**

I, \_\_\_\_\_, agree to the above-stated rules and regulations.

Date of event: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Telephone #

\_\_\_\_\_  
Address

Key given on \_\_\_\_\_ Paid \$ \_\_\_\_\_ Sec. Init.

Key returned on \_\_\_\_\_ Returned deposit \$ \_\_\_\_\_ Sec. Init.