

**Rockwood Borough Council**  
**December 19, 2017**

The meeting of the Rockwood Borough Council was held on December 19, 2017 at 7:00 pm. Members present were Amy Jo Stout, Jean Atchison, Sarah Sleasman and Nancy Sleasman. Also present was Secretary Jill Shultz, Mayor Betsy Conn and Solicitor Bill Carroll. Todd Berkey and Maintenance Supervisor Carl Jones were absent.

The motion was made by Jean Atchison to approve the November 14, 2017 meeting minutes as presented with no corrections. Sarah Sleasman seconded the motion and the motion carried.

**Public/Visitor Comments:**

Connie Jerich with Jerich Insurance was present to discuss changing the effective dates of the Borough's insurance from July 1<sup>st</sup> to January 1<sup>st</sup> of each year. The motion was made by Nancy Sleasman to remove collision/comprehensive coverage from the police cruiser that was damaged in the flooding back in May and just keep liability on it until Council decides what they are doing with the vehicle. Sarah Sleasman seconded the motion and the motion carried. The motion was then made by Sarah Sleasman directing the carrier to cancel coverage upon inception of the new policy and resume coverage as of January 1, 2018. Nancy Sleasman seconded the motion and the motion carried.

Mr. and Mrs. Michael Knopsnyder, who live at 352 Market Street, were present to see about getting the Borough's approval to raise quail within the Borough. He has a permit from the Game Commission for the quail but the Game Commission needs something in writing from the Borough stating that it is ok to have them within the Borough. Council tabled any decision until the next council meeting on January 16, 2018 so that the Solicitor could review the request. They also expressed their concern regarding the parking in front of their house, which is next to the old borough building. They had recently put up no parking signs, which Officer Loiodici told them that they could not put the signs up because it is on Borough right of way. They wanted to know who actually owns the parking lot. Does the parking lot go with the house or does the Borough own the parking lot? The bank did not require them to get a survey done when they purchased the property. Solicitor Carroll stated that this could be a private problem and not a Borough problem since the issue is "what do you actually own".

**Old Business:**

- A.** Kevin Yoder with Appalachian Engineering Group reviewed his items:
- 1) In regards to the liquid chlorine switchover, Kevin is waiting on DEP to determine whether or not they want to have a pre application meeting. Kevin is going to check to see what the delivery charge, if any, is going to be since we will require more deliveries once we switch over.
  - 2) Kevin spoke with Carl yesterday regarding the flow meters. The motion was made by Nancy Sleasman to purchase one flow meter from Kevin at a cost of \$1500 and the software to go with it at a cost of \$395 at Carl's suggestion. Sarah Sleasman seconded the motion and the motion carried.
  - 3) The grant application for the conduit repairs should be coming out around the end of January and the due date is June 30<sup>th</sup>. As soon as the application comes out, Kevin will confirm the due date and let Council know so we get it submitted on time.
  - 4) Kevin discussed the long term plan for the water tank and the DCED grant that is available for small water systems. Kevin's recommendation to Council is a 25 foot diameter by 50 foot high water tank. That would basically provide the Borough a day and a half of storage. Carl recommended that we replace the Booster Pump Station in Black Township under this grant application as well. Kevin will have the grant at January's meeting and it is due by February 28<sup>th</sup>.
- B.** Mayor Betsy Conn reviewed the police report for November.
- 1) All the items from the flooding have been received. John is going to work on the inventory list and he should have that done by the end of the year.
  - 2) John is still waiting on a desk and filing cabinets from Somerset County 911 at no charge. As soon as the County release it, John will pick them up.
- C.** Carl submitted his maintenance report Council to review.
- 1) Nancy is going to give the paperwork for the prisoners for Jill to fill out and submit.
  - 2) The Kabota zero turn will be delivered once Carl returns to work.
- D.** Carroll law had no open issues to discuss.
- E.** The motion was made by Jean Atchison to renew Carl's Memorandum of Understanding to January 16, 2018. Nancy Sleasman seconded the motion and the motion carried.

**New Business:**

- A. The motion was made by Jean Atchison to finalize the adoption of the Budget for 2018. Sarah Sleasman seconded the motion and the motion carried.
- B. The motion was made by Jean Atchison to adopt the Tax Ordinance to support the 2018 Budget. Sarah Sleasman seconded the motion and the motion carried.
- C. The motion was made by Nancy Sleasman to approve the employee raises that were approved in the budget and to take effect January 1, 2018. Jean Atchison seconded the motion and the motion carried.
- D. The motion was made by Jean Atchison to approve the meeting dates for 2018 and to advertise them in the Daily American. Nancy Sleasman seconded the motion and the motion carried
- E. The motion was made by Nancy Sleasman to retain Carroll Law Office as the Borough's Solicitor for 2018. Sarah Sleasman seconded the motion and the motion carried.
- F. The motion was made by Jean Atchison to approve Beer, Ream & Company to do the Borough's audit at a cost not to exceed \$4425. Nancy Sleasman seconded the motion and the motion carried. The motion was then made by Jean Atchison to approve the Beer Ream agreement for 2018 for the quarterly audits. Sarah Sleasman seconded the motion and the motion carried.
- G. The motion was made by Sarah Sleasman to reappoint Dan Peterson to the Municipal Authority for a five year term. Nancy Sleasman seconded the motion and the motion carried.
- H. Amy Jo Stout requested that Atchison Electric give the borough a quote to take a look at the electrical system up behind the monument and see what it would take to fix it.

**Committee Reports:**

**Water/Sewer: NONE**

**Finance:** The motion was made by Sarah Sleasman to pay the bills. Nancy Sleasman seconded the motion and the motion carried. Jean Atchison abstained from payment of the Atchison Electric bill.

**Police: NONE**

**Streets/Alleys: NONE**

**Property/Flood: NONE**

**Building Committee: NONE**

**Personnel: NONE**

**Community Development: NONE**

Nancy Sleasman made the motion to adjourn the meeting with Council going into an executive session for personnel reasons, with no further action being taken after. Jean Atchison seconded the motion, all were in favor, the motion carried and the December 19, 2017 meeting was adjourned at 8:45 pm.

I, Jill Shultz, attest that the above public record is true and correct to the best of my knowledge.

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Jill Shultz, Secretary

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Date