

**Rockwood Borough Council**  
**December 18, 2018**

The meeting of the Rockwood Borough Council was held on December 18, 2018 at 7:00 pm. Members present were Amy Jo Stout, Nancy Sleasman and Dennis Weimer. Also present was Secretary Jill Shultz, Maintenance Supervisor Carl Jones, Mayor Melissa Cramer and Solicitor Ben Carroll. Larry Mazer was present via speaker phone. Sarah Sleasman was absent.

The motion was made by Denny Weimer to approve the November 13, 2018 meeting minutes as presented with no corrections. Nancy Sleasman seconded the motion and the motion carried

**Visitor Comments:**

**Old Business:**

- A.** Kevin Yoder with Appalachian Engineering Group reviewed his items:
- 1) Kevin discussed the liquid chlorine change over application. Kevin talked with the reviewer and the only thing that he is requesting is a site plan of the plant of where we are going to inject chlorine and also a copy of our process flow diagram. We should expect approval sometime mid to late January.
  - 2) In regards to the long term plan for the water tower, Kevin is going to start working on that in January for the next round of grant applications.
  - 3) In regards to the conduit replacement on Market Street, Kevin is working with Eichelberger's, which used to be Somerset Drilling, to schedule a time to do the geo probe drilling for investigation to determine the extent of the concrete backfill or if there was concrete backfill. We are tentatively scheduled for the second week in January, assuming they can get a rig available to us.
  - 4) Kevin brought the draft copy of the NPDES renewal permit. Jill will have Cary Phillippi sign the permit. Kevin will pick it up and add the analytical data that Kevin needs to finish the permit. Kevin will then submit it to DEP.
  - 5) The flow meter will not stay calibrated. Isco Teledyne is working on it. Kevin sent them another unit that he has. They are going to calibrate that one and hopefully that one takes the first time.
  - 6) The drain on Bridge Street is on hold until the Amfire issue is resolved. Kevin sent a letter to Mr. Outten regarding property acquisition. He has not heard anything back yet. If Kevin doesn't hear anything back by the first or second week of January, he will send out another letter asking him to let us know one way or another about the possible acquisition.
- B.** Mayor Melissa Cramer reviewed the police report for November:
- 1) There was nothing new to report on code enforcement.
  - 2) Nothing has been done with the Ordinance for Traffic & Parking Regulations.
- C.** Carl reviewed his maintenance report:
- 1) The water pressure issue at Benford's was investigated and there is a leak on the homeowner's water line between the alley on White Oak and their house that is causing the loss of pressure and flow. PA Rural Water is coming in to help pin point where the leak is at.
  - 2) Maintenance took possession of the police cruiser on November 14<sup>th</sup>. The car was running when it was taken to the maintenance garage. The car is no longer in working order. Baker's Garage is going to troubleshoot the issues with the car's computer. Carl and Denny Weimer are going to come up with a way to get the car down to Baker's so they can take a look at it.
  - 3) Council discussed how to handle delivering of the shut off notices. Jill will start doing shut off notices to be delivered on the 15<sup>th</sup> of every month, giving customer's 10 days to pay. If the 15<sup>th</sup> falls on the weekend, then they will be delivered on that Friday. Maintenance will deliver them for now until Council can review the policy and make any necessary changes.
- D.** President Stout stated that we all have to stop using social media against each other. We are a team and we need to work as a team. There will be something put into writing in January. She is just not sure how yet.
- E.** Solicitor Ben Carroll reviewed their items:
- 1) Solicitor Bill Carroll sent Milford Township Municipal Authority's attorney, Michael Barbera, Esq., a letter regarding installing a meter to monitor the infiltration. Council will give them until the January 15<sup>th</sup> meeting to see if we hear anything back. Jill will get information together for the meeting as to what Black Township monthly usage is and what they pay for their sewage.
- G.** Sarah will try to complete her NIMS training over the holiday.
- H.** Pricing to add cyber liability to the insurance policy is being tabled for now until Denny can look into it further.

**New Business:**

- A. The motion was made by Denny Weimer to finalize the adoption of the Budget for 2019 as advertised. Nancy Sleasman seconded the motion and the motion carried.
- B. The motion was made by Denny Weimer to adopt the Tax Ordinance to support the 2019 Budget. Nancy Sleasman seconded the motion and the motion carried.
- C. The motion was made by Denny Weimer to approve the employee raises that were approved in the budget and to take effect January 1, 2019. Nancy Sleasman seconded the motion and the motion carried. The motion was made by Larry Mazer to give each of the employees a \$25 Sheetz gift card in lieu of a bonus out of the payroll account. Nancy Sleasman seconded the motion and the motion carried. Missy Conner said she would pick up the cards and drop them off to Jill to distribute.
- D. The motion was made by Denny Weimer to approve the meeting dates for 2019 and to advertise dates in the Daily American. Larry Mazer seconded the motion and the motion carried. Personnel committee will now meet on the first Monday of every month starting at 6:30 pm.
- E. The motion was made by Denny Weimer to retain Carroll Law Office as the Borough's Solicitor for 2019. Larry Mazer seconded the motion and the motion carried.
- F. The motion was made by Larry Mazer to approve Beer, Ream & Company to do the Borough's audit at a cost not to exceed \$4425. Denny Weimer seconded the motion and the motion carried.
- G. The motion was made by Denny Weimer to reappoint Cary Phillippi to the Municipal Authority for a five year term. Larry Mazer seconded the motion and the motion carried.
- H. The motion was made by Denny Weimer to accept Billy Mize's resignation effective November 29, 2018. Nancy Sleasman seconded the motion and the motion carried.
- I. Brandon Rhodamer's probationary period is up December 24<sup>th</sup>. The motion was made by Nancy Sleasman to retain Brandon as a full time employee with a \$0.50 cent raise. Larry Mazer seconded the motion and the motion carried.
- J. The motion was made by Larry Mazer to continue paying Carl an additional \$25 per month for his cell phone reimbursement until AT&T service becomes available. Nancy Sleasman seconded the motion and the motion carried.

**Public Comments: NONE**

**Committee Reports:**

**Water/Sewer/Flood: NONE**

**Finance:** The motion was made by Denny Weimer to pay the bills. Larry Mazer seconded the motion and the motion carried.

**Police: NONE**

**Streets/Alleys/Property:** The motion was made by Denny Weimer to make it part of the Borough's policy to close off White Oak Street (Secrease hill) during the winter months to coincide with the winter parking on Broadway. Larry Mazer seconded the motion and the motion carried.

**Building Committee: NONE**

**Personnel: NONE**

**Community Development: NONE**

Denny Weimer made the motion to adjourn the meeting with Council going into an executive session for personnel reasons with no further action to be taken. Nancy Sleasman seconded the motion, all were in favor, the motion carried and the December 18, 2018 meeting was adjourned at 8:15 pm.

I, Jill Shultz, attest that the above public record is true and correct to the best of my knowledge.

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Jill Shultz, Secretary

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Date