

Rockwood Borough Council
February 19, 2019

The meeting of the Rockwood Borough Council was held on February 19, 2019 at 7:00 pm. Members present were Amy Jo Stout, Nancy Sleasman, Larry Mazer and Dennis Weimer. Also present was Secretary Jill Shultz, Maintenance Supervisor Carl Jones, Mayor Melissa Cramer and Solicitor Ben Carroll. Sarah Sleasman joined via Skype at 8:38 pm.

The motion was made by Denny Weimer to approve the January 15, 2019 meeting minutes as presented with no corrections. Larry Mazer seconded the motion and the motion carried

Visitor Comments: Curtis Morgese introduced himself to Council. He is running for County Commissioner in the primary election and is trying to meet with as many Boroughs and Townships as he can. He currently is a six year member of Indian Lake Borough Council.

Old Business:

- A.** Kevin Yoder with Appalachian Engineering Group reviewed his items:
- 1) The liquid chlorine conversion is set to be advertised for the public review period in March.
 - 2) Kevin started the grant application for the water system upgrade. This is one of the DCED grant opportunities that is due at the end of May 2019.
 - 3) The NPDES renewal application was submitted to DEP in December and we await comments on that.
 - 4) The issue with the Bridge Street culvert is on hold pending resolution of the Amfire drain issue.
 - 5) Kevin spoke with Steve Spochart at the Redevelopment Authority regarding a Street Scape Grant. Kevin had a lengthy conversation with him to see what grant opportunities would be available for a sidewalk type project. The two that Steve recommends are both a multi model grants. One is awarded by PennDOT and the other is awarded by DCED. We will need to determine exactly what project or what area we want to do. The PennDOT grants are more for pedestrian safety, traffic control, road reconstruction; those types of projects. The DCED grants are sidewalks; they're real strong in pedestrian safety, specifically in school and businesses. The Commonwealth Financing Authority awards the grants on behalf of the DCED. They will be awarding the latest round of grants in March. Kevin said we should wait to see what type of projects they award grants to so we know which direction to lean towards for the Borough's project. There is a 30% match on the grant. Steve also mentioned to Kevin was the possibility of looking into CDBG money depending on what area we want to do and whether or not we meet the median means income requirements. We could use this as a second step for our water tower. We will need to get the low median percentage issue resolved. Kevin will send all of Council an email explaining everything.
 - 6) The drilling for the flood control conduit is still delayed due to the weather. It will be scheduled as soon as the ice thaws. Kevin has started on the grant application. The grand deadline is May 31st.
 - 7) Kevin discussed the Amfire drain issue. Mr. Sam Outten is requesting a little more detailed information about what we propose to put on the property and a little more detail about where it will be located on the property. This way they can decide whether or not they would be on board with granting the Borough some type of agreement; whether it would be selling the property, leasing or giving us a permanent easement. Kevin did a more detailed drawing of the property showing the proximity to the adjacent property owners. We had asked for 2 acres for the pond. With that, we would ask for some type of access into the property. The pond, as designed, is mostly an excavated pond. The reason Kevin proposed it like that is because of the proximity to the residents. Once we get the okay from the Outten family, we can start looking for funding and then we can start getting into the technical design and iron out some of the small details.
 - 8) The flow meter has been repaired by Isco Teledyne and Kevin should have it sometime this month.
- B.** Mayor Melissa Cramer reviewed the police report for January.
- 1) The old police car is going to be towed to K&D to be looked at.
 - 2) Sarah Sleasman is going to work on a new computer spreadsheet for the police report.
- C.** Carl presented his maintenance report for Council to review.
- D.** Solicitor Ben Carroll reviewed their items:
- 1) The letter to the Milford Township Municipal Authority regarding their infiltration still needs to be done. Ben is waiting on information from Kevin regarding the I & I, which Kevin will email to Ben this week and Ben will then get a letter out to them.
 - 2) Ben reviewed the Comcast contract but did not bring a Resolution for it. You can change the franchise fee from 3% to 5% but Comcast can also pass that onto the consumer. Ben will try to contact them to see if he can find out some more information regarding if it will affect the consumer rates. Council will wait to see what Ben finds out before a decision is made.
 - 3) Ben stated that Bill Carroll reviewed the police job description and it looked okay.

- E. Jill sent a certified letter to Waste Management, along with calling them, to let them know that we would not be renewing our contract when it ends.

New Business:

- A. The motion was made by Larry Mazer to ratify the hiring of David Hartman and Christopher Sipe effective February 18, 2019 at a rate of \$12.00 hourly wage with a fifty cent increase after the ninety day probationary period. Denny Weimer seconded the motion and the motion carried.
- B. The motion was made by Larry Mazer to keep the minimum requirement at 50 ton of road salt for the 2019-2020 contract. Nancy Sleasman seconded the motion and the motion carried
- C. Recycling Day has been set for July 27, 2019.
- D. Yard Sale Day has been set for May 11, 2019 with a rain date of May 18th.
- E. The motion was made by Denny Weimer that all of Council members would now be on the police committee to assist the Mayor. Nancy Sleasman seconded the motion and the motion carried. Police committee meetings will be held on the second Saturday at 10:00 am. Jill will send the advertisement to the paper to be published.

Council adjourned into an executive session at 8:21 for personnel reasons. Council resumed regular council meeting at 8:57.

- F. The motion was made by Denny Weimer to accept the job description for the Borough Police Officer as submitted to Carroll Law Office for approval. Larry Mazer seconded the motion and the motion carried.
- G. The motion was made by Denny Weimer that we move forward with the hiring of Barry Barron as a part time police officer at a wage of \$15.00 per hour based on the job description and the Borough police code operations manual with a ninety day probationary period with up to twenty hours per week. Larry Mazer seconded the motion and the motion carried.
- H. The motion was made by Nancy Sleasman to have County Lock rekey the front door to the Borough building at a cost of approximately \$76 if we don't get a key back by Wednesday, February 20th. Denny Weimer seconded the motion and the motion carried. Council will explore the hall rental policy at March's council meeting.

Veteran's Memorial & Community Park:

- A. Larry Mazer gave an update on the park developments:
 - 1) Larry stated that they held a fundraiser on February 9th. Larry said that the estimated profit was between \$6000-\$6500. They are still waiting on a few bills to come in yet.

Public Comments: NONE

Committee Reports:

Water/Sewer/Flood: NONE

Finance: The motion was made by Larry Mazer to pay the bills. Denny Weimer seconded the motion and the motion carried.

Police: NONE

Streets/Alleys/Property: NONE

Building Committee: NONE

Personnel: NONE

Community Development: NONE

Larry Mazer made the motion to adjourn the meeting. Denny Weimer seconded the motion, all were in favor, the motion carried and the February 19, 2019 meeting was adjourned at 9:22 pm.

I, Jill Shultz, attest that the above public record is true and correct to the best of my knowledge.

Jill Shultz, Secretary

Date