

Rockwood Borough Council
July 19, 2016

The meeting of the Rockwood Borough Council was held on July 19, 2016 at 7:00 pm. Members present were Barry Atchison, Todd Berkey, Jean Atchison and Dave Weimer. Also present was Secretary Jill Shultz, Maintenance Supervisor Carl Jones, Mayor Betsy Conn and Solicitor Ben Carroll. Amy Jo Stout was absent.

The motion was made by Jean Atchison to approve the June 21, 2016 meeting minutes as presented with no corrections. Todd Berkey seconded the motion and the motion carried.

Public/Visitor Comments:

John & Dixie Kelly were present to discuss their property at 1067 Bridge Street where the Maintenance Department recently repaired a water leak. John wanted to know if the Borough was planning on repairing the blacktop that was damaged during the repair. Carl did try to pull the line under the driveway and was unable to due to the way it was put together. Barry Atchison explained to Mr. Kelly that anything that the homeowner does on the Borough right of way is not the Borough's responsibility but the homeowner's. Mr. Kelly suggested that in the future if we are planning on digging for anyone in the Borough's right of way to give them a phone call ahead of time to let them know that it is the homeowner's responsibility to fix the repair.

At the time of the regularly scheduled Council workshop held on July 12, 2016, Council called for an executive session to discuss personnel issues at 6:30 pm and ending at 7:27 pm with no action taken.

Old Business:

- A. Kevin Yoder with Appalachian Engineering Group was not present.
 - 1) Kevin still has not picked up the flow meters from Confluence Borough.
- B. Mayor Betsy Conn reviewed the police report for the month of June.
 - 1) Jill is going to see if she can find a copy of the Uniform Construction Code (specifically Article 903) for Officer Loiodici.
 - 2) Mayor Conn gave an update on the Ordinances. They have their first hearing coming up on July 26th on the Water Street property. A second citation as already been filed for the same property and third violation of same property will get filed this week. They have eleven more citations going out this week.
 - 3) There was discussion regarding Officer Loiodici and the Drug Task Force.
- C. Carl submitted his maintenance report for the month for Council to review.
 - 1) The PEMA/FEMA exit briefing forms & the electronic payment form has been submitted in order to release the grant funds for Winter Storm Jonas.
- D. Carroll Law Office reviewed their items:
 - 1) Ben stated that he has not heard anything further on the Merchant's Hotel property and the adjoining property. He will make a phone call to see when they plan on doing the transfer.
 - 2) Ben discussed the Resolution for the keys to the police office. The motion was made by Jean Atchison to approve the Resolution as presented. Todd Berkey seconded the motion and the motion carried.
 - 3) Ben reviewed the Computer Resources Acceptable Use Policy and the Personal Electronic Device Policy. The motion was made by Dave Weimer to adopt both policies as presented and direct all employees to sign as soon as possible. Todd Berkey seconded the motion and the motion carried.

New Business:

- A. The motion was made by Todd Berkey to accept the resignation of Carla Barclay effective July 8, 2016. Jean Atchison seconded the motion and the motion carried.
- B. The motion was made by Jean Atchison to ratify the hiring of Nicole Johnson as Borough Treasurer effective July 13, 2016 at a rate of \$9.25 an hour with a three month probationary period. Dave Weimer seconded the motion and the motion carried.
- C. The motion was made by Todd Berkey to cancel the Treasurer's Bond on Carla Barclay and add Nicole Johnson to the Treasurer's Bond. Jean Atchison seconded the motion and the motion carried.
- D. Council authorized the Solicitor to draft a letter to the New Centerville Fire Department regarding water usage.

Committee Reports:

Water/Sewer: NONE

Finance: The motion was made by Jean Atchison to pay the bills. Dave Weimer seconded the motion and the motion carried. Todd Berkey abstained from payment of the Rock City Express bill.

Police: NONE

Streets/Alleys: The motion was made by Jean Atchison to have Carl get bids to tar & chip a portion of Grandview Avenue near the former Clark Hall residence. Dave Weimer seconded the motion and the motion carried.

Property/Flood: NONE

Building Committee: NONE

Personnel: Barry Atchison noted that he restructured the committee removing Amy Jo Stout as suggested by Solicitor Bill Carroll

Community Development: NONE

Todd Berkey made the motion to adjourn the meeting. Dave Weimer seconded the motion, all were in favor, the motion carried and the July 19, 2016 meeting was adjourned at 9:00 pm.

I, Jill Shultz, attest that the above public record is true and correct to the best of my knowledge.

Jill Shultz, Secretary

Date