

Rockwood Borough Council
November 14, 2017

The meeting of the Rockwood Borough Council was held on November 14, 2017 at 7:00 pm. Members present were Amy Jo Stout, Jean Atchison and Nancy Sleasman. Also present was Secretary Jill Shultz, Maintenance Supervisor Carl Jones, Mayor Betsy Conn and Solicitor Ben Carroll. Todd Berkey and Sarah Sleasman were absent.

The motion was made by Jean Atchison to approve the October 17, 2017 meeting minutes as presented with no corrections. Nancy Sleasman seconded the motion and the motion carried.

Public/Visitor Comments: NONE

Old Business:

- A.** Kevin Yoder with Appalachian Engineering Group was not present:
 - 1) The Borough received the floodplain accreditation letter on November 6th.
 - 2) Kevin and Carl got the flow meter installed and downloaded the software onto Kevin's laptop. We now have forty five days from today for the software.
- B.** Mayor Betsy Conn reviewed the police report for October.
 - 1) The motion was made by Nancy Sleasman for John to purchase two tires from Dumbauld's at a cost of \$137 each for the police cruiser and any other items that he needs to get his office back up and running. Amy Jo Stout seconded the motion and the motion carried.
 - 2) John is getting a desk and filing cabinets from Somerset County 911 at no charge. As soon as the County receives their new furniture, John will pick them up.
- C.** Carl submitted his maintenance report Council to review.
 - 1) Carl was in contact with Rusty Stewart regarding his issue on Broadway. Maintenance is going to dig a ditch at the end of the sidewalk.
 - 2) Atchison Electric is going to assist the Borough in putting up the Christmas decorations at a cost of \$480.
 - 3) The new booster pump was installed up in Black Township and the spare was put into storage.
 - 4) Jean Atchison made the motion to purchase the Kabota zero turn mower from Pristow's at a cost of \$6499 if is still available. Nancy Sleasman seconded the motion and the motion carried.
- D.** Carroll law had no open issues to discuss.
- E.** The basement repairs have been completed. We received an email from the adjuster that the claim has been closed. They included the painting of the block and the cleanup invoice from Servpro in the claim and no money is owed back to the insurance company. Nancy Sleasman made the motion to purchase paint for the concrete floor. Amy Jo Stout seconded the motion and the motion carried. Carl will get the paint ordered from Sherwin Williams.
- F.** The new roof on the grove has been replaced. J & A discovered that the entire roof was rotten. Jean Atchison approved the additional cost of \$1460 for labor and materials.
- G.** The motion was made by Nancy Sleasman to renew Carl's Memorandum of Understanding for another thirty days. Amy Jo Stout seconded the motion and the motion carried. Carl had a question regarding his vacation time. It was determined that vacation time is based on fiscal year starting January 1st and not based upon December hours from the prior year being paid in the new year (the week of December 24th and December 31st are actually paid on January 11, 2018).

New Business:

- A.** The motion was made by Jean Atchison to tentatively adopt the 2018 Budget and advertise it in the Daily American. Nancy Sleasman seconded the motion and the motion carried.
- B.** The motion was made by Jean Atchison to have Beer Ream continue to do the quarterly audits with the exception of a fourth quarter audit since they do a year-end audit in February at an estimated cost of \$800-\$950 per quarter. Nancy Sleasman seconded the motion and the motion carried.

Committee Reports:

Water/Sewer: NONE

Finance: The motion was made by Nancy Sleasman to pay the bills. Jean Atchison seconded the motion and the motion carried. Jean Atchison abstained from payment of the Atchison Electric bill.

Police: NONE

Streets/Alleys: NONE

Property/Flood: NONE

Building Committee: NONE

Personnel: NONE

Community Development: NONE

Jean Atchison made the motion to adjourn the meeting. Nancy Sleasman seconded the motion, all were in favor, the motion carried and the November 14, 2017 meeting was adjourned at 8:45 pm.

I, Jill Shultz, attest that the above public record is true and correct to the best of my knowledge.

Jill Shultz, Secretary

Date